



17 January 2008

Dear Sir/Madam,

**Subject: Request for proposal (RFP) for “Independent evaluation and drawing lessons learned per outcomes and target groups”**

1. You are invited to submit a proposal for Independent evaluation and drawing lessons learned, as per enclosed Terms of Reference (TOR).
2. To enable you to submit a proposal, attached are:
  - i. Instruction to Offerors.....Annex I
  - ii. General Conditions of Contract....Annex II
  - iii. Terms of Reference (TOR).....Annex III
  - iv. Proposal submission form.....Annex IV
  - v. Price Schedule.....Annex V
  - vi. Template for Proposals.....Annex VI
3. Your offer comprising of technical proposal and financial proposal, in separate sealed envelopes, should reach the following address no later than 7<sup>th</sup> February 2008, 12:00 h.

**UNDP**

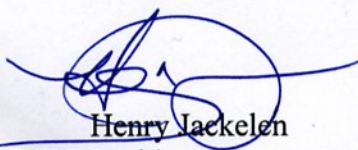
**25, Khan Krum Street, Sofia 1040**

**Attention: Mr. Henry Jackelen, UNDP Resident Representative to Bulgaria**

**RFP: “Independent evaluation and drawing lessons learned per outcomes and target groups”**

4. If you request additional information, we would endeavor to provide information expeditiously, but any delay in providing such information will not be considered a reason for extending the submission date of your proposal. Requests for additional information should be addressed to Ivanka Todorova, SLM Project Manager, at the following e-mail: [slm@moew.government.bg](mailto:slm@moew.government.bg)
5. You are requested to indicate whether you intend to submit a proposal.

Sincerely yours,

  
Henry Jackelen  
UNDP Resident Representative